



## NEWSPAPER ADVERTISEMENT

**New Mexico State University Grants**, (located in **Cibola County in Northwest New Mexico**) has an opening for **Title V Administrative Assistant Assc. Level 2**, (20 hours per week, Monday – Friday) Hourly rate \$16.05. **Required Experience:** 1-year related experience **Required Education:** High School diploma or GED. Completion of a post-secondary degree or certificate may substitute for years of experience.

Submission of application is fully online at: <https://jobs.nmsu.edu/postings/48856>  
Req.#2200868S Deadline for Application: January 20, 2023 at 11:59 p.m. For information about the online application process contact Janie Gutierrez, NMSU Grants, (505) 287-6625, [janieg61@nmsu.edu](mailto:janieg61@nmsu.edu). Detailed job description on NMSU Grants website: [grants.nmsu.edu](http://grants.nmsu.edu)

Position is contingent upon external funding

**NMSU IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER. Women and Minorities are strongly encouraged to apply.** All offers of employment, oral and written, are contingent on the university's verification of credentials, individual's eligibility for employment in the United States and other information required by federal law, state law, and NMSU policies/procedures, and may include the completion of a criminal history check.