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## NMSU GRANTS DUAL CREDIT – AGREEMENT OF UNDERSTANDING

Welcome to NMSU Grants! We are very pleased to welcome new and returning students to the Dual Credit Program. It is important that you understand the responsibility accepted when enrolling in college level coursework. You, your parents, and your high school have agreed that you have the academic ability and maturity to take a college course at NMSU Grants.

Please take a few moments to review the following statements. Initial each statement indicating that you have read and understood it. If you have any questions please talk with James C. Olguin (505/287-6620 or email jamesol@nmsu.edu). Note: Paperwork will not be processed if any signatures are missing.

I understand:

\_\_\_\_\_ I am enrolled in a college course and will be treated as a college student. I am responsible for class attendance and assignments.

\_\_\_\_\_ I need to stay in contact with my instructor during the course. Contact information, including office hours, are available in the syllabus. Many instructors count off for non-attendance. (Instructors do not have to accommodate outside schedules.)

\_\_\_\_\_ I will do my best to complete required work, turn it in on time, and be successful in class. I will pay attention to the instructor's grading policy as listed in the syllabus. Course assignments and deadlines are available in the syllabus.

\_\_\_\_\_ I am taking this course for dual credit. My grade will be reflected on my high school transcripts and could affect graduation, grade point average, and class placement. The grade will be reflected on my college transcripts and may affect financial aid for college after graduation. (Lottery scholarship requires a 2.50 cumulative GPA after the first college semester.)

\_\_\_\_\_ If I am having difficulty in my class, I will contact my instructor and James. James will work to find the best solution.

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\_\_\_\_\_ There are deadline dates for dropping or withdrawing from a course. These dates are in the *Schedule of Classes*. If I quit attending the class, I will receive an F grade. To use one of these options and/or avoid a failing grade I must speak with James before the deadline.

\_\_\_\_\_ The final exam schedule is in the Schedule of Classes. Finals may not be at the same time or location as my class. It is my responsibility to make arrangements to be at the time and place specified for my final exam.

I have read and understood the above statements. All my questions have been answered.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Printed Name of Student

\_\_\_\_\_  
Date

I have read the above statements related to my son/daughter's enrollment at NMSU Grants. I also understand that once my son/daughter is admitted to the university their information becomes private unless my son/daughter is present.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Printed name of Parent/Guardian

\_\_\_\_\_  
Date